

LABORATORY DELAYED OPENING, CLOSURE, OR EMERGENCY

Los Alamos National Laboratory (LANL) may at times experience a work delay or closure due to inclement weather or unexpected Laboratory emergencies. In the event of a delay, closure, or emergency, Laboratory New Hires should call the following number to receive information regarding the delay or closure:

LANL Update Hotline: 505-667-6622, 1-877-723-4101, and/or <http://www.lanl.gov>
(Please note, the LANL hotline and webpage are updated by 5:30 a.m.)

New Hire Orientation:

Delayed Opening:

If there is a delayed opening on the scheduled day of New Hire Orientation, report to the Otowi Building, 1654 Casa Grande Drive, (TA-03 Building 261). Report at the indicated Laboratory reporting time identified in the update hotline message. A Human Resources Representative will greet you in the Lobby located on the 2nd floor.

Laboratory Closure:

If the Laboratory is closed on the scheduled day of New Hire Orientation, Laboratory New Hires will report on the following morning to the Otowi Building, 1654 Casa Grande Drive, (TA-03 Building 261). Check-in begins at 7:30 a.m. A Human Resources Representative will greet you in the Lobby located on the 2nd floor.

NOTE: Closures lasting longer than two business days, a Human Resources Representative will contact new hires with information as soon as it's available.

General Employee Training (GET):

Delayed Opening:

If there is a delayed opening on the scheduled day of GET Training, report to the Otowi Building, 1654 Casa Grande Drive, Main Gate Conference Room, (TA-03 Building, 261, Room F200W). Report at the indicated Laboratory reporting time identified in the update hotline message.

Laboratory Closure:

If the Laboratory is closed on the scheduled day of GET training, a representative from the White Rock Training Center will contact New Hires and reschedule your training. If a representative does not contact you, please contact the White Training Center at 505-667-0059.

IMPORTANT NOTICE: GET Training is mandatory and must be completed within ten days of your hire-date.

Report to your work site on the next business day and notify your manager/mentor you did not attend GET Training due to closure and you will be rescheduled.